



SINGAPORE CANOE FEDERATION

3 Stadium Drive #01-33 NSA Office Singapore 397630

+65 6344 6337 | info@scf.org.sg | www.scf.org.sg

SG-Coach Full Integration Level 1 Canoe Sprint Coaching Course 2024

Registration Procedures:

1. TERMS & CONDITIONS

Please refer to the terms and conditions before signing up for the course:

- a) Please note that the course will need a minimum 10 participants in order to conduct. Due to the venue constraint and trainer-to-participants, the maximum number of participants will be capped at 20.
- b) Participants must complete the Skills Proficiency Test prior to the start of the course.
- c) Participants must achieve 100% attendance and meet the course requirements.
- d) Participants must complete the registration form, submit all relevant certificates and the medical declaration form before the deadline 25 February 2024.
- e) Participants are to follow water safety guidelines, follow instructor's/coach's instructions and conduct themselves appropriately during the course.
- f) Participants are to wash, maintain and return all loaned equipment in good order to SCF after each training session.
- g) Participants must make good any loss of equipment or breakage resulting from equipment mishandling.
- h) The Singapore Canoe Federation reserves the right to cancel, postpone, or change the venue/timing of a course without assigning reasons.
- i) Any personal data submitted to SCF are given voluntarily directly or via a third party (your "authorised representative") who has been duly authorised by you to disclose your personal data to us after (i) you (or your authorised representative) have been notified of the purposes for which the data is collected, and (ii) you (or your authorised representative) have provided consent to the collection and usage of your personal data for those purposes. We shall seek your consent before collecting any additional personal data and before using your personal data for a purpose which has not been notified to you (except where permitted or authorised by law).
- j) Please also ensure that you have read the requirements and course details before proceeding: <http://scf.org.sg/disciplines/sub/canoe-sprint-coaching-course>



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2. REGISTRATION FORM

Complete the online course [registration form](https://forms.gle/7KM7jdrxdUbBqRGX6) (<https://forms.gle/7KM7jdrxdUbBqRGX6>)

3. PAYMENT

Make payment via bank transfer to SCF bank account:

Account Name: Singapore Canoe Federation

Bank Name: DBS

Account Number: 001-038371-0

PayNow/UEN: S71SS0035C



Transaction reference field: Do indicate your/participant's name and course, e.g. *JohnSingh-L1Coach*

An acknowledgement of the confirmation of registration will be sent via email once we received the completed registration form and proof of payment.

4. SET UP SPORTSYNC ACCOUNT

Participants are required to set up a SportSync Account to access the SportSG-ED for E-learning modules.

Participants are required to submit their SportSync ID (example: C0076543) to hpm@scf.org.sg by 25 February 2024.

DO NOT LAUNCH the SportSG-ED access before you pass the proficiency test.



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User Guides & FAQ Links

How to access SportSG-ED?

Go to: <https://www.sportsync.sg/>

How to create an account for SportSG-ED?

You need to have an existing ActiveSG account or create a new ActiveSG account to login to SportSG-ED. Follow the video user guides below to create your account.

Create a SportSG-ED account with your existing ActiveSG account:

<https://www.youtube.com/watch?v=VDCeOSPZ2-E&feature=youtu.be>

Create a SportSG-ED account with a new ActiveSG account:

<https://www.youtube.com/watch?v=QxOGImJd8BA&feature=youtu.be>

Frequently Asked Questions

Download the answers for some of the frequently asked questions, including how to access the online learning courses from here:

<https://www.sportsingapore.gov.sg/Athletes-Coaches/SportSG-ED>

5. ATTEND SKILL PROFICIENCY TEST

Participants must attend the Skills Proficiency Test on 25 February 2024, 7.30 am, at Marina Reservoir.* All participants are to bring their own equipment. Details will be communicated to the registered email/contact number.

**Current national athletes whose paddling standards can be verified by National Coaches may be exempted from the Skills Proficiency Test.*

6. LAUNCH & ACCESS SPORTED-SG PORTAL

Participants who have passed the proficiency test can proceed to launch and access SportED-SG.

Please allow 3 to 5 working days upon launching your SportSG ED before accessing the E-Learning content.



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Start Here!

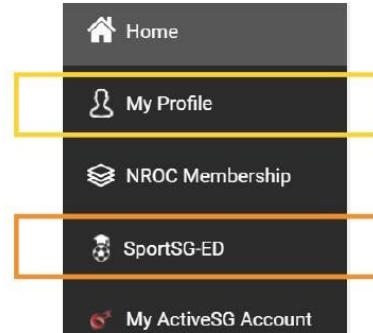
Sign into [Sportsync](#).

Ensure that you have updated your Sportsync profile with the correct email address.

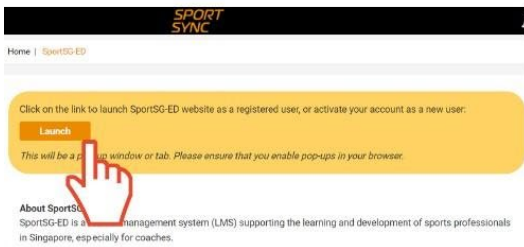
Click the 'SportSG-ED' tab on the left menu bar.



STEP 01



Launch it!



STEP 02

Once you click on 'SportSG-ED' tab on the left menu bar in SportSync, you will be directed to this page.

Click on 'Launch'.

